

POST TITLE: ASSISTANT EQUINE YARD SUPERVISOR

DEPARTMENT: TRAINING

Specification	Essential	Desirable	Identified by
Qualifications and Training - Level 2 Diploma in Racehorse Care and Management or equivalent qualification. - Level 3 Diploma in Racehorse Care and Management or equivalent qualification. - First Aid at Work qualification - IOSH Working Safely - Maths & English GCSE at Grade C or above (or Level 2 equivalent) - LANTRA Card with Agricultural Tractor with Trailed Implements and Loader - Full Clean Driving Licence	x x	x x x x x x	AF/CQ/I AF/CQ/I AF/CQ/I AF/CQ/I AF/CQ/I AF/CQ/I AF/CQ/I
Experience - Experience of a Leadership or Supervisory role in a variety of different settings, including workplace - Practical equine experience	x x		AF/I/R AF/I/R
Skills, Knowledge & Abilities - An awareness of equality and diversity issues in a training/educational environment. - Good communication, organisation, interpersonal and time management skills. - Proactive and enthusiastic with a positive flexible approach to problem solving. - Ability to work as a member of a team and under own initiative. - Ability to create a positive learning environment to motivate and enthuse learners. - Knowledge of assessment and internal verification methods. - Knowledge of care and welfare of the horses and veterinary matters. - Ability to work in a variety of settings and with a range of ages and ability levels. - Good ICT Skills and competence in using Microsoft Office packages, to include the ability produce and amend word processed/ spreadsheet documents	x x x x x x x	x x	I/R I I/R I/R I/R I/R AF/I/R I/R AF/I/R
Personal Attributes - Adaptable / flexible and the ability to work well under pressure. - Demonstrates initiative. - Assertive although calm under pressure. - Positive attitude (constructive, optimistic, willing individual). - Accountable (being responsible for your actions). - Personal integrity (acting ethically, communicating openly and honestly) - Results driven. - Developing self and others. - Behave in ways which actively enhance the cultural and values of the College. - A willingness to undertake additional tasks and responsibilities as may be directed by the Senior Instructor.	x x x x x x x x x x x		AF/I/R AF/I/R AF/I/R AF/I/R AF/I/R AF/I/R AF/I/R AF/I/R AF/I/R AF/I R AF/I

Completed by:

Joanne Ellis (Operations Director)
Matthew Clark (Training Manager)

Date: May 2024

Key AF = Application Form CQ = Certificate of Qualification R = References
OT = Occupational Testing CRB = Criminal Records Bureau I = Interview

This specification has been prepared in line with the requirements of the college's Equality & Diversity Policy.