

Set Custom Notice Period For Client Appointment Reminders

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SALON MANAGER

01 Set Custom Notice Period

Hello, today I'm going to show you how to set a custom notice period for clients to receive text reminders about their appointments. From the client record card, all you need to do is go to edit client at the bottom left. Once we click that, a new settings menu will appear. We just scroll down to settings and switches here, and the second option is booking reminder notice period days. If you have a client that would like to receive them a bit sooner than what they normally send out, then for example we can set in a three in here, which means that they will receive their reminder three days prior to their appointment. Once you're happy with the settings in there, you just click update client.

The screenshot displays a client record card for 'Ben Morris' (0777777, No email). The interface includes a sidebar with navigation icons and a top bar with user options (SSSL Support, Log off). The main content area is divided into several sections:

- Next Appointment:** Tue 16 Jun 2026, 10:00 to 10:45 with Daniel, Newcastle.
- Notes:** 11 June, 2026, Client notes here! (with a '+ New note' button).
- Alerts:** (with a '+ New alert' button).
- Account Balance:** £10.00 credit, £0.00 deposit taken.
- Loyalty Points:** 0 points (with an 'Edit' button).
- Visit Frequency:** 0 weeks.
- Average Spend:** £0.00 per visit.
- Last SMS:** No SMS message sent. (with a '+ Send SMS' button).
- Edit Client:** (button with a person icon).
- Client Referrals:** Referred 0 clients.
- Course Purchases:** No courses purchased.
- Product Purchases:** No products purchased.

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