

Enable Multiple Skin Tests Setting

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SALON MANAGER

01 Enable Multiple Skin Tests Setting

Hello, today I'm going to show you how to turn on the setting for enabling multiple skin tests in Salon Manager.

The screenshot displays the 'CLIENTS' dashboard in Salon Manager. The interface includes a search bar at the top with the placeholder text 'Search by name, phone or email' and buttons for 'Search' and 'Add a new client'. The dashboard is organized into six data cards, each with a title, an icon, a numerical value, and a brief description:

- Clients:** 119. Includes an 'Export Clients' button.
- Clients with a birthday:** 0. Description: 'The number of clients who have a birthday in the next 7 days'.
- Lost clients:** 11. Description: 'The number of clients who visited in the last year but have not been back in the last 3 months'.
- Clients booked in today:** 14. Description: 'The number of clients who have a booking today'.
- Clients with courses:** 24. Description: 'The number of clients who have a course with an outstanding balance'.
- Clients who need a skin test:** 5. Description: 'The number of clients who have a booking in the next 7 days but do not have a recorded skin test'.

The dashboard also features a left-hand navigation menu with icons for Home, New Client, and various management tools. The top right corner contains links for 'SSSL Support' and 'Log off'.

02 Open Settings Menu

From the client screen, we just need to go to the settings cog on the left hand side. Once we've clicked this, a settings menu will appear.

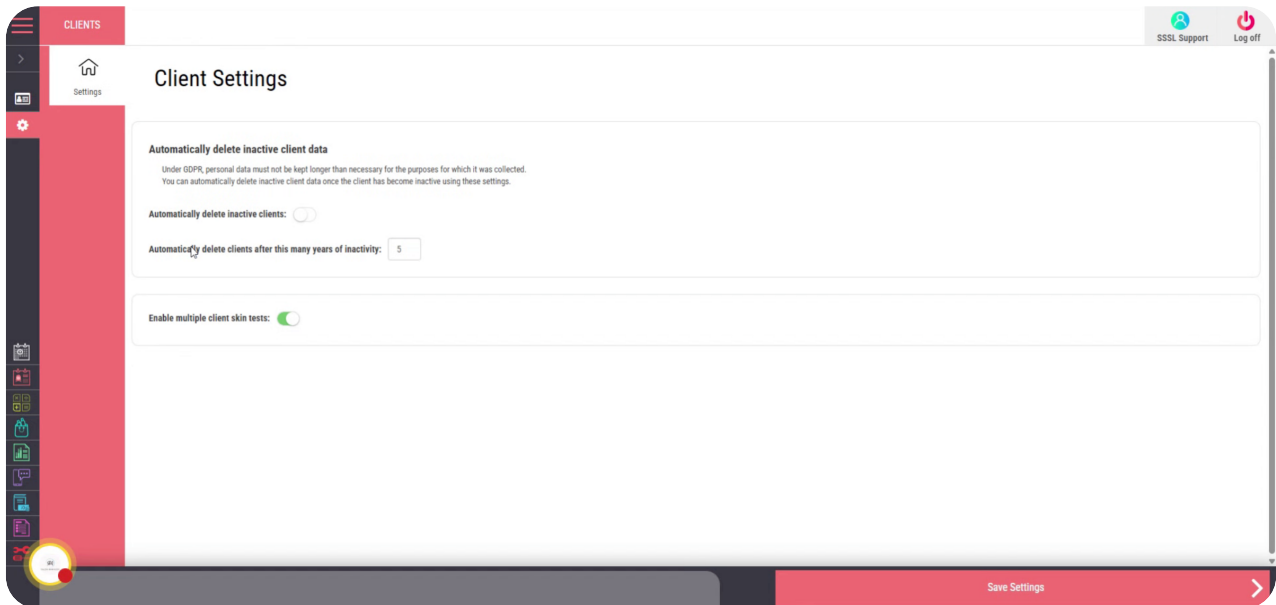
The screenshot displays the 'CLIENTS' dashboard interface. On the left, a vertical sidebar contains a settings cog icon. The main dashboard area features a search bar at the top with the text 'Search by name, phone or email' and buttons for 'Search' and 'Add a new client'. Below the search bar, there are six data cards arranged in a 2x3 grid:

- Clients:** 119. Includes an 'Export Clients' button.
- Clients with a birthday:** 0. Subtext: 'The number of clients who have a birthday in the next 7 days'.
- Lost clients:** 11. Subtext: 'The number of clients who visited in the last year but have not been back in the last 3 months'.
- Clients booked in today:** 14. Subtext: 'The number of clients who have a booking today'.
- Clients with courses:** 24. Subtext: 'The number of clients who have a course with an outstanding balance'.
- Clients who need a skin test:** 5. Subtext: 'The number of clients who have a booking in the next 7 days but do not have a recorded skin test'.

The top right corner of the dashboard includes 'SSSL Support' and 'Log off' links.

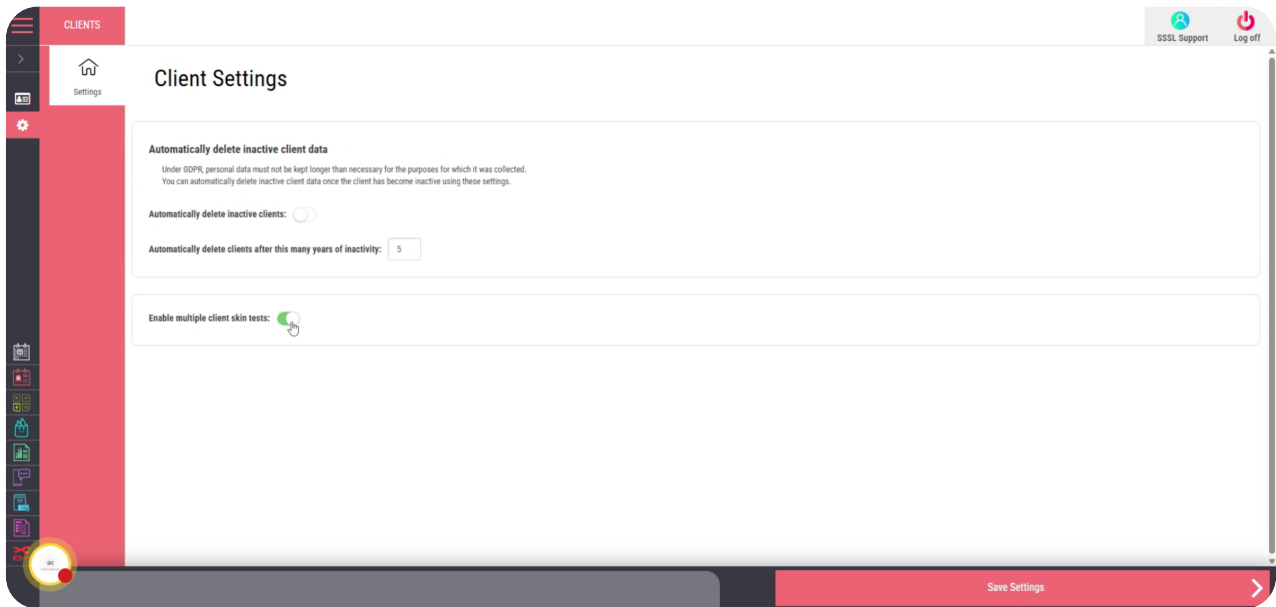
03 Find Multiple Skin Tests Option

The bottom option is the option to enable multiple client skin tests.



04 Enable And Save Skin Tests

toggling this on and then saving settings will enable you to record multiple dates for skin tests in the system.



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