



Registered Charity Number: 1069393

FRIENDS OF CAISTOR GRAMMAR SCHOOL

Dear Parents

CHRISTMAS WISH LIST 2014

At this time of year everyone is thinking about giving presents and the Friends of Caistor Grammar School are no exception! The School operates on a very tight budget, so there is always a 'wish list' of equipment that the School cannot afford, but which the staff would like to have. The Friends of Caistor Grammar School hoped that parents could help by either giving a Christmas gift "in kind" or by giving a cash gift towards some of the larger items. Either way, all gifts and donations are as always, very gratefully received.

If you do make a cash donation, this can be done more tax efficiently if you fill in the Gift Aid Declaration so we would really appreciate you doing that if at all possible. We can now reclaim tax on all donations made to our Christmas Wish List under a Gift Aid Declaration, as long as the donor is a tax payer equal to the amount of tax deducted from their donations. This means that if you pay tax at the basic rate of 20p in the £ we can reclaim 25p for every £1 you give us, so for every £15 donated we can reclaim another £3.75 from the Inland Revenue. Please make all cheques payable to "Friends of Caistor Grammar School".

All year round, the Friends of Caistor Grammar School buy items requested by the school; however it is better value for money if parents or their businesses could donate surplus equipment, or give new items, or sell items at a wholesale or cost price rather than the retail price. A list of some of the items staff have requested is on the reverse of this letter. All donations received will be recorded on gift tags on a Christmas tree in the School vestibule. Please would you deliver any gifts to the School by the end of term or contact Mrs Deborah Craddock, the Headmaster's Secretary, if this is not possible.

Thank you for your support.

Yours faithfully
Friends of Caistor Grammar School

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I would like to donate £.....towards

I want Friends of Caistor Grammar School to reclaim tax on all donations I make on or after the date of this declaration. Please remember to notify us if you no longer pay an amount of income tax or capital gains tax Equal to the tax we claim on your donations - 25p for every £1 you give.

Please tick if appropriate.

DONOR'S DETAILS: Title (Mr/Mrs/Ms/Other)

Full Name

Address

Post Code **Pupil and Form**.....

If you think you have something which may be useful to the School, please give details below:-

Signed **Date**